

OPEN CALL FOR PROPOSALS

ON IMPROVEMENT OF THE QUALITY OF SERVICES SO THAT THEY MEET THE REQUIRED STANDARDS¹, INCLUDING SPECIFIC SERVICES FOR CHILDREN VICTIMS

Norway Grants 2014 – 2021

SLOVAKIA

1. BASIC DATA AND CONDITIONS

The objective of this call is the improvement of quality of services provided by **existing** shelters and counselling centres not meeting the **European Standards**¹. Establishment of a **new** centre or shelter is also supported, provided that the applicant already operates another shelter or counselling centre meeting the **European Standards**. Enhancement of specific services for children victims provided by the shelters and counselling centres is required in all supported projects.

Call launch:	16 August 2021
Call closure:	2 November 2021, 23:59 CET
Call number:	DGV03
Programme outcome(s):	Victims of Domestic and Gender-based Violence protected and supported
Programme output(s):	Services for victims of Domestic and Gender-based Violence expanded or enhanced
Maximum grant to be applied for:	EUR 500,000
Minimum grant to be applied for:	EUR 200,000
Co-financing:	For public sector entities and non-governmental organisations ² , co-financing is not required. At least 10% for social partners ^{3,4} and other non-for-profit organizations. At least 15% for private sector entities and other entities.
Total allocation:	EUR 2,000,000
Announced by:	Ministry of Investments, Regional Development and Informatization of the Slovak Republic
Eligible	Legal entities established as a legal person in the Slovak Republic, which are

¹ This includes standards set in the Council of Europe document 'Combating violence against women: minimum standards for support services' and are adapted to Slovakia by the Coordinating Methodical Centre (the required standards are hereinafter referred to as **European Standards**).

² For the purposes of the call "Non-governmental organization" (hereinafter referred to as NGO) is defined as a non-profit organization established as a legal entity, having a non-commercial purpose, independent of local, regional and central government, public entities, political parties and commercial organizations. Religious institutions and political parties are not considered NGOs.

³ For the purposes of the call "Social partners" are defined as representatives of employers' organizations and trade unions.

⁴ In case of social partners (and NGOs, if applicable), in-kind contribution in the form of voluntary work may constitute up to 100% of the co-financing.

<p>applicants:</p>	<p>registered in the social services providers register or accredited providers of social services in the Slovak Republic according to the Act No. 305/2005 Coll.⁵ on the Socio-legal Protection of the Child and on Social Guardianship or Act No. 448/2008 Coll. on Social Services and on change and amendment of the Act No. 455/1991 Coll., or Act No. 274/2017 Coll. on Victims of crime, which do not meet the required standards¹ yet, provided that they have a project partner meeting the required standards^{1, 6},</p> <p>Or</p> <p>Legal entities established as a legal person in the Slovak Republic which are registered and accredited providers of social services in the Slovak Republic according to Act No. 448/2008 Coll. on Social Services and on change and amendment of the Act No. 455/1991 Coll. or accredited according to Act No. 305/2005 Coll. on the Socio-legal Protection of the Child and on Social Guardianship or accredited according to the Act No. 274/2017 Coll. on Victims of crime, which meet the required standards¹.</p>
<p>Eligible partners:</p>	<p>Legal entities established as a legal person in the Slovak Republic, which are registered and accredited providers of social services in the Slovak Republic according to the Act No. 448/2008 Coll. on Social Services and on change and amendment of the Act No. 455/1991 Coll. or accredited according to the Act No. 305/2005 Coll. on the Socio-legal Protection of the Child and on Social Guardianship, or accredited according to the Act No. 274/2017 Coll. on Victims of crime, meeting the required standards¹</p> <p>Other partners: any public or private entity, commercial or non-commercial, as well as non-governmental organisations established as a legal person either in Norway or in the Slovak Republic, or any international organisation⁷ or body or agency thereof.</p>
<p>Further conditions:</p>	<ol style="list-style-type: none"> 1. The mandatory attachments to the Project Application are: <ol style="list-style-type: none"> a. the Budget; b. Test of local character of social service⁸, c. In case of eligible applicant provided that they have a project partner meeting the required standards¹ - Partnership statement, Letter of Intent or other similar document proving the interest of the applicant and its partner to jointly implement the Project together, signed by the mandatory partner. 2. Project promoters and partners shall adhere to the following approach¹: <ul style="list-style-type: none"> - to protect women against all forms of violence, prevent and eliminate violence against women and domestic violence, including by the prosecution of perpetrators

⁵ Collection of Acts

⁶ An informative list of social service providers meeting the required European standards is listed in Annex 5 of this call

⁷ For the purposes of the EEA and Norway Grants "International organizations" are defined as intergovernmental organizations as defined by the Vienna Convention on the Law of Treaties.

⁸ The test shall be completed and submitted on behalf of the applicant as well as all project partners financially engaged in the project, with the exception of those applicants and project partners, which are public organizations acting within their public competences and foreign project partners.

	<ul style="list-style-type: none"> - to contribute to the elimination of all forms of discrimination against women and promote substantive equality between women and men, including by empowering women; - to design a comprehensive framework, policies and measures for the protection of and assistance to all victims of violence against women and domestic violence; - to promote international co-operation with a view to eliminating violence against women and domestic violence; - to effectively co-operate in order to adopt an integrated approach to eliminating violence against women and domestic violence, including a victims-oriented, evidence-based approach to combating domestic and gender-based violence in accordance with the principles of gender equality, in line with the overall objective of the programme. <ol style="list-style-type: none"> 3. Projects shall be focused on building or specialisation of counselling centres and/or shelters to meet the European Standards¹. 4. Costs on infrastructure (hard measures)⁹ must not exceed 40% of the total eligible costs of the project. 5. Projects shall be implemented in line with applicable state aid rules. 6. The special conditions for the provision of the project grant are listed in Annex 3 of this Call. 7. Based on the timeframe the recommended duration of the project implementation is 18 months or less.
Funding source(s):	Norway Grants and State Budget of the Slovak Republic

2. EXPECTATIONS AND RESULTS FRAMEWORK

The main ambition of this Call is to support building and expansion of existing network of social service providers – shelters and counselling centres for victims of Domestic and Gender-based Violence, including specific services for children victims.

The requirement for sustainability is that shelters and counselling services for victims of domestic and gender-based violence who receive funding under this Programme operate for at least five years after the approval of the final project report by the Programme Operator.

Projects supported under this Programme contribute to the Programme Objective defined as *Domestic and gender-based violence prevented and victims protected and assisted*.

Projects supported under this Call contribute to Programme Outcome defined as *Victims of Domestic and Gender-based Violence protected and supported* and Programme Output defined as *Services for victims of Domestic and Gender-based Violence expanded or enhanced*.

In the Application Form, applicants are obliged to set baseline and target values for the following Programme Indicators¹⁰:

⁹ For the purposes of the Programme the infrastructure (hard measures) is/are defined as any activities that requires a building permit/a building announcement or purchase of buildings or estates.

Outcome indicators:

- Number of beneficiaries of services provided (disaggregated by gender)¹¹
- Number of supported counselling centres meeting CoE standards^{1,12}

Outputs indicators:

- Number of counselling centres established or specialised to meet the required standards¹.
The minimum target value is one (1) established or specialised counselling centre if a shelter is not created or specialised within the project.
- Number of places¹³ in shelters created or specialised to meet the required standards¹.
The minimum target value is five (5) created or specialised places¹³ in a shelter(s), unless a counselling centre is established or specialised under the project.
- Number of shelters and counselling centres enhanced in terms of children needs.
Minimum target value is one shelter or counselling centre enhanced in terms of children needs under each project.
- Number of services providers running or participating in a consortium¹⁴ with public institutions at local level.
This is an optional indicator in case there is such consortium in the region.
It is envisaged that all of the counselling centres and shelters should join the consortium active in their locality, if applicable. It is advisable to cooperate together with other institutions at local level active in the area of domestic and gender-based violence. The purpose of this is strengthening of mutual cooperation and understanding in order to enhance support to victims of domestic and gender-based violence at local level. The participation in consortium does not need to be formalised in an agreement.

Within the projects, the Programme Operator will monitor the number of beneficiaries of services provided. All supported project shall fulfil or its goal is to fulfil the **European Standards**¹ within the domestic and gender based violence area. Compliance with the **European Standards**¹ will be part of the eligibility and project evaluation criteria.

No baseline values are required for output indicators, as all of them should automatically be set to zero.

The full results framework of the programme is listed in the Annex I to the Programme Agreement for financing the Programme “Domestic and Gender-based Violence” concluded between Slovakia and Norway and published at www.eeagrants.sk.

¹⁰ The definition of the indicators is stated in the Guideline for Applicants, Annex II.

¹¹ The target value is not binding. Within the projects, the Programme Operator will monitor the number of beneficiaries of services provided. The aim of the project shall be to provide adequate services to as much victims (beneficiaries) as possible within the counselling centres and/or shelters possibilities. The minimum value of beneficiaries to be achieved is 60 per project. During the project implementation, the achieved value of the indicator will be reported by gender.

¹² The term of counselling centres also means shelters. At the end of the project implementation, all centres and/or shelters shall meet the required **European Standards**¹. In the case of counselling centres specifically focused on providing services to specific target groups, these **European Standards** apply mutatis mutandis.

¹³ A place means a place (bed) for one person.

¹⁴ A consortium is a group of companies or people with the same goal who are working together to achieve that goal.

3. SELECTION CRITERIA AND PRIORITISED PROJECTS

Priority shall be given to:

- Entities strongly motivated to help women victims of violence and their children, truly committed to adhere to the **European Standards**¹, with at least certain experience in providing services to women victims of violence and their children.
- Strong organisations willing to establish new or enhance existing services for women victims of violence and their children in compliance with the **European Standards**¹ in regions of Slovakia where these kind of services are seriously underrepresented.
- Projects combining provision of services both through shelters and counselling centres.
- Projects in which all counselling centres and/or shelters involved enhance their services in terms of children needs.

It is highly unlikely that one project will meet all the priorities of this Programme. It is therefore highly recommended to focus on the priorities resulting from your needs. The aim of the Programme and the Call is to support good quality projects, not projects including all the priorities without appropriate quality. For the success of the whole Programme, it is important that some projects contribute to certain priorities and other projects contribute to different ones.

Selection criteria, reflecting the above mentioned priorities, have been published along with the Call.

4. ELIGIBLE ACTIVITIES

The project grant can be used for the following purposes and activities¹⁵ in the area of domestic and gender-based violence:

- (a) Building and expanding of existing network of social services providers – shelters and counselling centres for victims of Domestic and Gender-based Violence through:
 - aa) establishment of regional branches of already existing specialised service providers
 - ab) specialisation of existing service providers on Domestic and Gender-based Violence victims so that they meet the European standards¹. This should be carried out in cooperation with the specialised service providers, e.g. through supervision and special training
- (b) Support of establishment or expanding of facilities and services for children victims or witnesses of violence in the shelters and counselling centres
- (c) Other supporting activities needed to expand and enhance the services for victims of Domestic and Gender-based Violence related to the area of Domestic and Gender-based Violence.

Below please find more concrete examples of eligible activities:

¹⁵ In the case that new or existing entities will be supported, the aim of which is specialization of provided services, for new entities registration is required before the commencement of the provision of basic counselling in accordance with Act No. 448/2008 Coll. on social services and on the amendment of Act no. 455/1991 Coll. and for both, before the submission of the final project report, accreditation in accordance with one of the relevant Acts – Act No. 448/2008 Coll. or Act No. 274/2017 Coll. Accreditation is not required only in the case of shelters, as long as it provides counselling services only to accommodate clients.

- operation of the counselling centres and/or shelters
- provision of counselling services (such as special social, legal, psychological, economic, empowerment, health etc.) for victims at risk and victims of gender-based violence (such as domestic violence, sexual violence and rape, stalking, sexual harassment, forced abortion, forced marriage, female genital mutilation, forced sterilisation, crimes in the name of honour etc.) and their children (counselling for children witnessing violence, psycho-social, pedagogic, therapeutic, and group-dynamic work, conjoint work with mothers, support during judicial intervention etc.) by existing counselling centres and/or shelters,
- trainings/workshops for counselling centres/shelters staff with the aim to enhance their qualification, to receive the accreditation/registration to provide social services, to enhance the services for children needs etc.,
- minor construction works and other investments needed to adapt the existing counselling centres/shelters premises to the **European Standards**¹, if relevant,
- participation in the existing consortium¹⁴ of organizations working in the field of domestic and gender-based violence in the region/district dealing with the domestic and gender-based violence
- exchange of best practises and transfer of knowledge and experience between experienced organizations working in the field of domestic and gender-based violence,
- publicity of the new or specialised services,
- providing social, legal, psychological counselling, special pedagogical counselling in a counselling centre / shelter and legal representation,
- extension, or quality enhancement of spaces for children, e.g. establishment of a playroom for children with equipment for children and youth of all ages, establishment of a therapy room, multifunctional room, rooms for leisure activities, gardens where children and mothers could engage in physical and recreational activities, etc.,
- construction, technical and other modifications and measures to ensure an increased sense of security, improve the quality of life and the possibilities of communication, loneliness, creativity and movement (for self-expression, stress relief, etc.) in a counselling centre or a shelter,
- study visits by members of the intervention team to Norway,
- support and implementation of education and training at all levels of the education system, including non-formal education, etc.

The Programme Operator monitors the situation with COVID-19 and responds to the current situation. The Programme Operator duly considers "force majeure" cases and acts within its limits and conditions of implementation in the Beneficiary State. Appropriate help and flexibility will be taken in order to continue with smooth and successful project implementation. More information can be found on www.eeagrants.sk.

The Programme Operator strongly advises the applicants to take the potential situation when the COVID-19 pandemic will still not be over at the time of project implementation into account, when developing the project application and to consider, as part of the project risks, this potential situation and the ways in which the project will mitigate the risks related to it.

5. ELIGIBLE EXPENDITURES

Except for the so-called “excluded expenditures” listed in Article 8.7 of the Regulation on the Implementation of the Norwegian Financial Mechanism 2014-2021 („the Regulation“), all types of expenditures can be eligible, provided that they meet the conditions listed in this Call and in Article 8.2, 8.3 and 8.5 of the Regulation¹⁶.

Unless a later date is provided in the project contract, expenditures are eligible as of the date on which the Programme Operator decides to award the project grant. The Programme Operator shall in the same decision fix the final date of eligibility which shall be no later than either one year after the scheduled completion of the project or the date referred to in paragraph 3 Article 8.13 (currently 30 April 2024) of the Regulation, whichever is earlier.

The inclusion of an expenditure item in a project budget approved by the Programme Operator cannot be considered as a prerequisite of its eligibility.

For the purpose of this Call, equipment¹⁷ costs shall be considered costs of non-current (long-term) tangible and intangible assets according to the applicable accounting standards of the country where the applicant and/or project partner is established and according to generally accepted accounting principles.

It is highly recommended that project partners from Norway indeed opt to use this possibility and that they indicate the costs related to these audits in the Budget. For further information, see Article 8.12 of the Regulation.

6. RECOMMENDED MILESTONES AND TIMEFRAME

The Programme Operator highly recommends that the projects comply with the following time-frame:

Event/Milestone	Expected date
Call closure	November 2021
Project Contract signed	June 2022
Project completed (latest possible date)	April 2024

As indicated in the table above, the entire selection process will last approximately 6 - 8 months. Recommended duration of the project implementation is 18 months or less.

¹⁶ The further information can also be found in the [Guideline for Applicants](#).

¹⁷ Where new or second hand equipment is purchased, only the portion of the depreciation corresponding to the duration of the project and the rate of actual use for the purposes of the project may be considered eligible expenditure. The entire purchase price of that equipment may only be eligible in case the PO determines that the equipment is an integral and necessary component for achieving the outcomes of the project by way of exception from the rule.

7. PARTNERSHIP

A Partner is a legal entity actively involved in, and effectively contributing to, the implementation of a project. It shares with the applicant a common economic or social goal, which is to be realised through the implementation of that project.

For DGV03 call, the common economic or social goal is also laid out by the European standards¹.

An example of suitable partnership is a transfer of know-how between Slovak and Norwegian entities, experience and best practices exchange in the area of counselling centre/shelter running etc. A poor example of a partnership is a situation in which the partner provides services for the applicant. This, in fact, is not a partnership within the meaning of this Call; this would be a business relationship. Project partners are expected to actively contribute to the development of the project application, and this as well as their role should be very clearly reflected and elaborated in the project application.

In a working partnership, the Partner has its own budget and activities he is responsible to meet. However, it is very important to realise that the applicant is responsible for all commitments and irregularities of the partner in relation to the Programme Operator.

If the project is to be implemented in a partnership, **partnership statement, letter of intent or other similar documents** proving the partner's interest in participating in the project should be submitted along with the Project Application. The document should be signed and submitted as a scanned version.

After the Project Application is approved, draft **partnership agreement** shall be submitted. The partnership agreement shall be drafted in line with the point 7.7 of the Regulation. The draft agreement is subject to the Programme Operator's screening before it is concluded. **It is neither necessary nor recommended to enter into partnership agreement before the Project is approved!** Signed partnership statement, letter of intent or other similar document shall be seen as sufficient expression of interest of the applicant and its partner to jointly implement the project.

The number of partners receiving support under the Project is limited to 4. Other entities involved in the project can be mentioned in the Project Application as cooperating entities.

Partnership with Donor State entities

One of the two main objectives of the Norway Grants is to support the cooperation with Norwegian entities. To facilitate the identification and establishment of partnerships between Slovak and Norwegian entities, the Programme Operator plans to open for the possibility to apply for a grant, if conditions for travelling are suitable. These activities will be able to be funded under the Programme Bilateral Fund, which will provide small grants up to **2 500 EUR**, covering mainly the related travel costs.

Please, be aware that:

1. It is necessary to apply for this grant before the expenses have been incurred.
2. The grants will be disbursed in the form of reimbursement.

When searching for a suitable partner in Norway¹⁸, the applicants may use one of the following tools:

1. Sending an inquiry with short description of the project to eeagrants@mirri.gov.sk. Such request will be shared with the Donor Programme Partner.
2. Direct contact with entities listed on the List of potential partners, published at www.eeagrants.sk.
3. When searching for partners from Norway, it is recommended to contact the Norwegian Directorate of Health as the contact point at Freja.Ulvestad.Karki@helsedir.no.

Further information can be found in the **Call for bilateral activities**, published at www.eeagrants.sk¹⁹.

8. SELECTION PROCEDURES

The project evaluation and award of grants shall be in accordance with Article 7.4 of the Regulation.

The Programme Operator shall be responsible for project evaluation and for the award of grants.

The Programme Operator shall establish a Selection Committee that shall recommend the projects to be funded.

The Selection Committee shall consist of at least four persons possessing the relevant expertise. At least one of them shall be external to the Programme Operator, the DPP, the IPO and the Ministry of Labour, Social Affairs and Family of the Slovak Republic. The DPP and IPO shall be the voting members of the Selection Committee. The NMFA and the National Focal Point shall be invited to participate in the meetings of the Selection Committee as observers.

The Programme Operator shall review the project applications for compliance with administrative and eligibility criteria. Applicants whose project applications are rejected at this stage shall be informed and given a reasonable time to appeal that decision.

Each project application that meets the administrative and eligibility criteria shall be reviewed by two experts: one of these experts shall be appointed by the Programme Operator in cooperation with the Ministry of Labour, Social Affairs and Family of the Slovak Republic and the other shall be appointed by the DPP and the IPO. The experts shall be impartial and independent of the Programme Operator and the Selection Committee.

The experts shall separately score the project according to the selection criteria published with the call for proposals. For the purposes of ranking the projects, the average of the scores awarded by the experts shall be used.

If the difference between the scores given by the two experts is more than 30 % of the higher score, a third expert shall be commissioned by the Programme Operator to score the project independently. In such cases the average score of the two closest scores shall be used for the ranking of the projects.

¹⁸ It is recommended to complete the Norwegian partners search form provided in the call annexes if you contact the identified potential partners, the Norwegian Directorate of Health or the Program Operator.

¹⁹ The call for bilateral activities will only be launched if there are suitable conditions for travelling. Please follow the Programme Operator's web page www.eeagrants.sk for the information.

The Programme Operator shall provide the Selection Committee with a list of the ranked projects. The Selection Committee shall review the ranked list of projects. It may modify the ranking of the projects and stipulate conditions for support in justified cases. The Selection Committee can mainly give priority to the projects enabling to achieve the target value of the indicators, to cover the certain geographical regions lagging behind; and a clearly defined less privileged target groups. The justification for the modifications shall be detailed in the minutes of the meeting of the Selection Committee. If such a modification results in a project's rejection, the affected applicant shall be informed in writing about the justification for the modification. The Selection Committee shall submit the list of recommended projects to the Programme Operator.

The Programme Operator shall verify that the selection process has been conducted in accordance with the Regulation and that the recommendations from the Selection Committee comply with the rules and objectives of the Programme. Following such verification, the Programme Operator shall, based on the recommendation of the Selection Committee, make a decision on which projects shall be supported. Prior to making such decision, an on the spot visit may be carried out by the Programme Operator when construction works or purchase of special equipment are foreseen in the project. If, in exceptional cases, the Programme Operator modifies the decision of the Selection Committee or suggests modification of the project, it shall inform the Selection Committee and the applicants affected and provide them with a justification.

The Programme Operator shall notify the applicants about the results of the selection process within a reasonable time and publicise the results.

9. FINANCING AND REPORTING

Payments of the project grant shall take the form of advance payments, interim payments and a final payment. The level of advance payment to projects shall be set out in the project contract. The maximum level of advance payment shall be linked to the project budget and duration as follows:

Project implementation duration ²⁰	Advance payment	1 st Interim payment	2 nd Interim payment	3 rd Interim payment	4 th Interim payment	Final payment ²¹
Less than 24 months	20%	40%	35%	-	-	5%

The advance payment shall be paid following the signature of the project contract. Subsequent payments shall be paid after the approval of project interim reports. The final payment will be paid after approval of the final report.

²⁰ The project contract may set suspensive conditions related to advance, interim and/or final payments. In justified cases, at the Programme Operator's discretion, a project promoter may receive extraordinary payments to ensure sufficient funds for the projects during the implementation so as to avoid any liquidity problems, provided that the Programme Operator has sufficient capacity to proceed with these payments.

²¹ Retention may be applied at the end of the implementation or pro rata from each advance payment and interim payments.

An advance payment, if any, of a percentage of the total grant amount shall be paid within 15 working days from the submission of a request or within the period set in the project contract. The interim payments shall be paid within 1 month after the approval of project interim reports.

Upon approval of the final project report a final balance payment, if applicable, shall be made within 1 month.

10. STATE AID

The Programme Operator shall, in line with Article 8.16 of the Regulation, ensure that any public support under the Norwegian Financial Mechanism 2014-2021 complies with the procedural and substantive state aid rules applicable at the time when the public support is granted.

Based on an overall assessment of the measures to be implemented within the call, it is supposed that these are of purely local nature and as such are not liable to affect trade between Member States, irrespective of the legal form of the applicant. As a result, there is no need to examine the other cumulative conditions for the existence of State aid within the meaning of Article 107(1) TFEU, provided that conditions listed in the Annex 9 of the Call (Test of local character of social services) are met.

The annex is submitted by the applicant on behalf of itself and all partners financially engaged in the project, with the exception of those applicants and project partners, which are public organizations acting within their public competences and foreign project partners.

Before approving a project application, the Programme Operator will carry out a state aid test.

11. PROJECT APPLICATION SUBMISSION AND EVALUATION

The Project Application shall be prepared in English and submitted electronically via the web application accessible at [directlink](#) until the date and time of the Call closure specified in Chapter 1 of this Call (Basic data and conditions). The Application Form can be found at [directlink](#) and the Guideline for Applicants at www.eegrants.sk.

The following mandatory attachments shall be submitted along with the Project Application:

1. Budget (template is attached to this Call);
2. A completed test of local character of social services;
3. **In case of eligible applicant provided that that they have a project partner meeting the required standards¹** - Partnership statement, Letter of Intent or other similar document proving the interest of the applicant and its partner to jointly implement the Project together, signed by the mandatory partner.

The date and time of the submission of the Project Application is identical to the date on and time of its receipt by the server of the Ministry of Investments, Regional Development and Informatization of the Slovak Republic.

The Project Application does not need to be signed. Signature shall be required prior to the conclusion of the Project Contract.

Project Application and the Budget should be submitted as XLS or XLSX files. Other annexes should be submitted as PDF files to prevent accidental loss of data.

The size of the project application as well as the individual attachments must not exceed 2 MB! Four optional attachments may be submitted along with the Project Application.

12. FURTHER INFORMATION

Please note that all applicants are required to disclose any consultant involved in the preparation of the Project Application²² in the Project Application Form.

There is no legal entitlement to the Project Grant.

Before and during preparation of a Project Application the applicant is strongly advised to comply with the following documents, as amended:

- Guideline for Applicants
- Guideline for Project Promoters and Project Partners
- Project contract template

Further recommended documents are:

- Programme Agreement for the financing of the Programme “Domestic and Gender-based Violence”;
- Regulation on the implementation of the Norwegian Financial Mechanism 2014 – 2021;
- Guidelines, instructions and other documents published by the Financial Mechanism Office, National Focal Point and Ministry of Finance of the SR (Certifying Authority);
- Council of Europe Guidance on Combating violence against women: minimum standards for support services
[https://www.coe.int/t/dg2/equality/domesticviolencecampaign/Source/EG-VAW-CONF\(2007\)Study%20rev.en.pdf](https://www.coe.int/t/dg2/equality/domesticviolencecampaign/Source/EG-VAW-CONF(2007)Study%20rev.en.pdf)
- Council of Europe guidance on raising awareness of violence against women
<http://rm.coe.int/CoERMPublicCommonSearchServices/DisplayDCTMContent?documentId=09000168046e1f1>
- Council of Europe Guidance on Domestic and sexual violence perpetrator programmes
<http://rm.coe.int/CoERMPublicCommonSearchServices/DisplayDCTMContent?documentId=09000168046e1f2>
- Council of Europe Guidance on Encouraging the participation of the private sector and the media in the prevention of violence against women and domestic violence

²² Staff of the National Focal Point, Programme Operator, DPPs or other programme partners providing general advices on the EEA & Norway Grants programmes as part of their public duties should not be listed on the list of consultants.

<http://rm.coe.int/CoERMPublicCommonSearchServices/DisplayDCTMContent?documentId=0900016805970bd>

- Council of Europe Guidance on Gender-based asylum claims and non-refoulement
<https://rm.coe.int/conventionistanbularticle60-61-web/1680995244>
- Council of Europe Factsheet on Female Genital Mutilation
<https://rm.coe.int/female-genital-mutilations-istanbul-convention-/168092582d>
- Quality guidelines for shelters for victims of violence against women and domestic violence
<https://rm.coe.int/shelter-guideline-eng/1680a24ced>
- Council of Europe general Gender Equality Cooperation website
<https://www.coe.int/en/web/genderequality/publications>
- EEA/Norway Grants SYNERGY Network recourses
<https://www.eeagender.org/resources/resources/>
- National Strategy on equality between women and men and equal opportunities in the Slovak Republic for the years 2021-2027²³
- National Action Plan on equality between women and men and equal opportunities in the Slovak Republic for the years 2021 – 2027 in SR²³
- Convention on the Elimination of all forms of Discrimination against Women (**CEDAW**) –
<https://www.ohchr.org/Documents/ProfessionalInterest/cedaw.pdf>

These documents are published on the websites www.eeagrants.sk / www.norwaygrants.sk and/or www.eeagrants.org. The Programme Operator may also introduce the FAQ section, if relevant.

Link to the website of the National Focal Point with information on how to submit complaint is here: [complaints](#).

The Programme Operator can be contacted for queries by:

- e-mail: eeagrants@mirri.gov.sk (the request needs to be linked to the call - by call code DGV03; questions received by e-mail will be responded within 10 days);
- phone: +421-2-2092 8464.

13. CALL ANNEXES

1. Application Form
2. Budget template
3. Special conditions for the provision of project grant
4. Selection criteria
5. Informative list of social services providers meeting the required European standards
6. Social service providers map
7. Selection Committee Statute and Rules of Procedures
8. Norwegian partners search form (non-binding)
9. Test of local character of social services

²³ The document was discussed and approved at the meeting of Government of the SR on 27th April 2021; the document can be downloaded at <https://rokovania.gov.sk/RVL/Material/25845/1>.